

## KEY PENINSULA BUSINESS ASSOCIATION

Minutes for Dec. 7, 2018

Meeting called to order at 7:30am by Jud Morris

Present: Barb Heard, Jud Morris, Dick Kelly, Todd Rosenbach, Nancy Carr, Rosina Vertz, Scott Gallacher, Frank & Linda Grubaugh, , Laurie Ellis, Charles Ellis, Ed Robison, Eric Moreland, Matt Lester, and Donna Lester.

**\*\*Upcoming Guest Speakers - Pierce County Council Update - Derek Young - Dec. 21 - 12:00pm El Sombrero Restaurant \*\***

**Pierce County Executive - Bruce Dammeier - Jan. 18, 2019 - 12:00pm El Sombrero Restaurant\*\***

**\*\*Evening Business Meeting - Jan. 8, 2019 - Blend Wine Shop\*\***

### **Agenda Approval**

It was MSC to approve the agenda.

### **Secretary's Report**

It was MSC to approve the minutes from Nov. 6, 2018 as presented.

### **Treasurer's Report**

Date was corrected to 12/01/2018. Ed Robison reported a net balance of \$5623.82. It was MSC to approve the report as corrected.

### **Association Business**

#### Website Update

Jud received no suggestions. Todd and Scott will communicate directly with Rob H.

#### Annual Dinner Update

Date is Feb. 4, 2019.

#### 2019 Budget Approval

It was MSC to accept the budget as presented, which can be modified if and when needed.

#### Business Meeting Change Vote

Going forward, it was MSC to change the business meetings to the first Tuesday evening of the month at 6:30pm and not defining the location as yet. The first business meeting of 2019 will be Jan. 8, 2019 at 6:30pm at Blend Wine Shop

#### 2019 Officers Candidates and Vote

After voting, it was MSC to elect the following slate of nominated KPBA officers: Eric Moreland-President, Scott Gallacher-Vice President, Nancy Carr-Secretary, Linda Grubaugh-Treasurer. It was MSC to destroy the ballots after voting. Jud Morris and Ed Robison will be replaced by Eric Moreland and Linda Grubaugh as signers on the KPBA account at Sound Credit Union.

### **Individual Reports:**

All present gave a short report on their individual businesses.

Respectfully submitted,  
Barbara Heard  
Secretary

date corrected to Dec. 1, 2018

	2018 Budget	Spent to date 8/2/18	Remaining	TREASURER REPORT November 20	12/1/18
Ordinary Income/Expense				INCOME	
Income				DUES	\$0.00
Annual Dinner				DINNER	\$0.00
Centerpiece Sales	\$ 24.00	\$ -	\$ -	Misc	0
Dessert Auction	\$ 1,500.00	\$ 1,045.00	\$ -	TOTAL	\$0.00
Dinner Tickets	\$ 1,000.00	\$ 1,225.00	\$ -	EXPENSES	\$150.00
Silent Auction	\$ -	\$ 2,510.00	\$ -	Total in bank	Savings \$90.00
Total Annual Dinner	\$ 2,524.00	\$ 4,780.00	\$ -	Checking	\$5,533.82
Annual Dues	\$ 8,000.00	\$ 9,420.00	\$ 150.00	subtotal	\$5,623.82
Misc income		\$ 200.00		Outstanding	\$0.00
Total Income	\$ 10,524.00	\$ 14,400.00	\$ 150.00	Net Balance	\$5,623.82
EXPENSES					
Advertising					
Christmas Ad	\$ 1,375.00		\$ 1,375.00		
Advertising other	\$ 1,000.00	1500	\$ (500.00) x	Mustard Seed. KPP 4th July, log show	
Total Advertising	\$ 2,375.00	1500	\$ 875.00		
Business Expenses					
Business Registration Fees	\$ 10.00	10	\$ - x		
Total Business	\$ 10.00	10	\$ -		
Community Events				Art Walk, Hollywood Night	
Event support	\$ 900.00	\$ 1,675.00	\$ (775.00) x	Livable Fair, Farm Tour, Political forum, PSEI	
Networking/Afterhours	\$ 200.00	100	\$ 100.00 x	DK Prop management event	
Roadside Cleanup	\$ 400.00	269.72	\$ 130.28 x		
Speaker Lunch	\$ 100.00		\$ 100.00		
Total Community Events	\$ 1,600.00	\$ 2,044.72	\$ (444.72)		
Contract Services					
Accounting Fees	\$ 360.00	\$ 480.00	\$ (120.00)	will require \$300 more this year	
Total Contract Services	\$ 360.00	\$ 480.00	\$ (120.00)		
KPBA Annual Dinner	\$ 2,500.00	\$ 2,492.25	\$ 7.75 x	\$142.50 for reservation for 02/04/19	
Marketing		\$ 598.00	\$ (598.00) x	Pens, etc	
Brochures	\$ 2,500.00	\$ 2,796.54	\$ (296.54) x		
Total marketing	\$ 2,500.00	\$ 3,394.54	\$ (894.54)		
Operations					
Dues Chamber of Commerce	\$ 225.00	100	\$ 125.00		
Memorial	\$ 100.00	100	\$ -		
Insurance - Liability, D and O	\$ 500.00	\$ 431.00	\$ 69.00	reprogrammable	
PO Box	\$ 71.00	\$ 62.00	\$ 9.00		
Postage, Mailing Service	\$ 175.00		\$ 175.00		
Supplies	\$ 100.00		\$ 100.00		
Website/social media	\$ 1,200.00	922.55	\$ 277.45		
Total Operations	\$ 2,371.00	1615.55	\$ 755.45		
Scholarships	\$ 3,000.00	\$ 3,000.00	\$ -	Increased to \$3000 3/2/18	
Total Expenses	\$ 14,716.00	\$ 14,537.06	\$ 178.94		
Net budget	\$ (4,192.00)	\$ (137.06)	\$ (4,329.06)		
Carryover from prior year	\$ 5,239.88	\$ 5,239.88	\$ -		
Year end balnce	\$ 1,047.88	\$ 5,102.82			